



## CHARITABLE CONTRIBUTION POLICY

This corporation is organized and shall be operated exclusively for charitable, scientific, literary and educational purposes. It will make gifts, grants, scholarships and distributions to corporations, organizations, trusts, funds or foundations organized and operated exclusively for charitable, scientific, literary and educational purposes. A special focus will be on youth activities, improvement to the environment and such other charitable endeavors promoted by the Rotary Club of Grand Rapids. Ordinarily charitable requests will be entertained only if the cause is consistent with a current project of Rotary, enjoys the involvement of significant Rotarians or can be made a part of a project sponsored by the Rotary Club of Grand Rapids.

- I. Primary objects of the Rotary Club of Grand Rapids Charities Foundation philanthropy are Indian Trails Camp and the STRIVE Program. The Foundation will periodically require appropriate (written) reporting from these organizations to assure continued compliance with Foundation goals and guidelines.
- II. Any charitable request must meet the following written requirements:
  - A. Minimal lead time of at least sixty (60) days to allow for Board consideration.
  - B. Written application must be submitted including the specific project for which the request would be used.
  - C. A copy of group's financial statement from past year.
  - D. Other budget information possibly not contained in the past year's financial statement.
  - E. Must indicate what other funding sources are available, including whether the group is a 501(c)(3) organization.
  - F. If request is of an emergency nature, please so indicate and explain. In true emergencies the 60 day period may be waived.
  - G. Number and identify the Rotary Club of Grand Rapids Rotarians involved.
- III. Student or Athletic Group Requests
  - A. All the items set forth in Section II apply.
  - B. Groups are requested to volunteer to help on some Club fund raising or community service projects.
  - C. The Foundation may propose a matching funding concept to encourage the applicants to raise a portion of the money themselves.
- IV. Emergency Request
  - A. These may be from a group or an individual.
  - B. These would be expected to be a one-time only situation.
  - C. Must be in writing and explain the circumstances surrounding the request.